

**Chair:** Marylou Hodges

**Secretary:** Carole Hodges

**National Patron:** Dr Andrew McLean



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E: [ceo@ponyclubaustralia.com.au](mailto:ceo@ponyclubaustralia.com.au)

W: [www.ponyclubaustralia.com.au](http://www.ponyclubaustralia.com.au)

## Non-Executive Director Vacancy 2026

Pony Club Australia (PCA) is seeking a skilled and enthusiastic person to fill a vacancy on the board.

PCA is a Company Limited by Guarantee recognised by the Australian Sports Commission as a National Sporting Organisation. There are over 800 clubs, zones and accredited riding centres and more than 30,000 members throughout the network making Pony Club® the largest equestrian organisation in Australia. It is a member of the Pony Club International Alliance (PCIA) and collaborates with Pony Club organisations in the UK, Canada, the USA, New Zealand, South Africa and China.

PCA aims and objectives include:

- Encouraging people to enjoy all kinds of sport and pleasure connected with horses and riding.
- Providing instruction in riding and horsemanship and instilling in people a love of their horses, a sense of responsibility and acceptance of the responsibility for the proper care of their animals.
- Promoting the highest ideals of sportsmanship, citizenship and loyalty, thereby cultivating strength of character and self-discipline.

### Values

**Community** – *We draw strength from our core purpose and support each other.*

**Integrity** - *We are committed to sincerity, trust, transparency and fairness.*

**Innovation** – *We have the courage to innovate ideas to support our diverse membership.*

**Accessibility** – *We actively support participation and engagement in our sport, regardless of background, abilities, beliefs or situation.*

**Kindness** – *We are compassionate and advocate for the health and wellbeing of our members and horses.*

**Horse welfare** – *We uphold and promote the highest standards of welfare for horses.*

### Role

Board members are expected to work as a team, sharing the responsibilities of establishing and maintaining the Strategic Plan, ensuring good governance, fiscal responsibility, risk management and the advancement of Pony Club® in Australia.

The Board meets at least 6 times per annum, usually as 1 face-to-face meeting held on weekends, and the remaining as evening teleconferences. It is an expectation that each board member will be a member of one or more subcommittees or working groups.

The role is unpaid. Travel and other substantiated expenses associated with board activities are met by PCA.

Under the current [PCA constitution](#), directors are appointed for a 2 year term.

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The application process will be conducted by a Nominations Committee with an Independent Chairperson. The principles of equal opportunity and diversity will apply to this process.

We encourage job applications from Aboriginal people, people with disabilities, LGBTQI+, people from culturally and linguistically diverse backgrounds and all areas throughout Australia.

Further information, the PCA constitution and the current strategic plan (2025-2027) are available at [www.ponyclubaustralia.com.au](http://www.ponyclubaustralia.com.au)

## Skills required

Pony Club Australia has a skills-based board and all directors are independent. The successful candidates will have demonstrated leadership and uphold the highest standards of governance, personal and professional integrity.

The director duties and competencies are outlined in the Director Role Statement. which includes:

- Relevant corporate governance knowledge including board and director duties and responsibilities.
- Financial literacy – the ability to read and comprehend the company's accounts, financial material presented to the Board and financial reporting requirements.
- Integrity knowledge- have undertaken or be prepared to undertake integrity training
- Stakeholder engagement skills to foster collaboration and business development opportunities.
- An interest in horses and horse sports and understanding of volunteers in not-for-profit.

For the current vacancies, PCA is particularly seeking applicants with alignment to PCA values with expertise in:

- **Governance, Legal and Compliance**
  - Strong understanding of NFP and sport governance, including ACNC governance standards and director duties
  - Familiarity with legislation relevant to sport and education-based organisations (eg Corporations Act, WHS, Privacy Law)
  - Experience overseeing organisational and sport-related risk, including participant safety, safeguarding, insurance and integrity.
  - Knowledge of Child Safe standards, member protection and safeguarding in youth and community sport environments
- **Digital, Data & Technology (modern sport delivery)**
  - Digital literacy relevant to modern sport administration and education delivery
  - Understanding of data governance, privacy and safe management of member and participant information

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- Ability to oversee technology that supports learning, communication, registrations and engagement
- Awareness of cybersecurity and digital risk in volunteer and member-based environments
- **Horse Welfare & Environmental**
  - Strong appreciation for horse welfare, ethical horsemanship and responsible land use
  - Ability to guide policy and education that promotes best practice in equine care and safety
  - Understanding of environmental sustainability in sport and outdoor activities

At PCA, we welcome diversity and encourage applications from all backgrounds, particularly those with lived experience of our focus areas and alignment to our values, even if you don't meet every requirement we welcome your enquiry or application.

We also encourage existing and aspiring leaders to apply as part of PCA succession planning.

PCA is committed to protecting young people from harm. All applicants are required to hold a valid working with Children Check or equivalent prior to appointment.

## **How to apply**

Applicants are asked to provide career and personal details in a cover letter including CV with relevant expertise and experience. Applications should be forwarded to [ceo@ponyclubaustralia.com.au](mailto:ceo@ponyclubaustralia.com.au) by **Thursday 9<sup>th</sup> April, 2026.**