

# Day Membership

---



## What is a Day Membership?

A Day Membership is a **temporary event membership available to non-financial participants** attending registered Pony Club® events. It is valid for the **duration of the event** and includes **Public Liability insurance** coverage.

*If the event is for 2 days, then the Day Membership will be valid for 2 days.*

Day Membership is now integrated into **JustGo's Event Management** system. This functionality automatically charges Day Membership fees to non-financial members at the time of registration.

The functionality is designed to not only apply the appropriate Day Membership fee but also to **distribute the collected fees to the relevant organisations** (e.g., state and national bodies), eliminating the manual process of collecting and allocating these fees.

## Definitions:

**Financial Members:** Individuals with **any active Pony Club Australia membership** (including *Come & Try*) are considered financial members.

**Non-financial Members:** Individuals **without any active Pony Club Australia membership** are considered non-financial members.

# Day Membership



## How to setup events with Day Membership fees?

Two new event categories have been added to the system:

- **Events - Without Day Membership**
- **Events - With Day Membership**

Selecting the **“Events – With Day Membership”** category will automatically apply Day Membership fees to non-financial participants.

Selecting **“Events – Without Day Membership”** or **“Club Events”** will ensure no Day Membership fees are charged.

All other event setup steps remain the same.

A screenshot of a web form titled "1 Event Details". It contains two main sections: "Event Name:" with a text input field, and "Category:" with a dropdown menu. The dropdown menu is open, showing three options: "Events - Without Day Membership", "Events - With Day Membership", and "Club Events".

1 Event Details

Event Name:

Category:

- Events - Without Day Membership
- Events - With Day Membership
- Club Events

# Day Membership



## How can clubs/zones charge Day Membership fees for their event?

Club or zone-specific fees are configured within the **event ticket settings**.

Organisers may either create **separate tickets** for financial and non-financial members or use **surcharge rules** to apply fees accordingly.

PCA recommends creating two separate tickets - One for **Club/Zone members** and one for **Non-Club/Zone members**. Day Membership fees specific to the club/zone can be added to the **Non-Club/Zone member ticket**.

3 Event Tickets

Add New Ticket






Tickets	Price	Quantity available	
Club/Zone Members	\$20.00	10	<div><div></div><div></div><div></div><div></div><div></div></div>
Non-Club/Zone Members	\$35.00	10	<div><div></div><div></div><div></div><div></div><div></div></div>

# Day Membership



## State and National Fees:

State and national Day Membership fees are **automatically added to the checkout cart** for non-financial members. PCA’s national Day Membership fee is **\$11**. Kindly **contact your state body** to confirm the applicable state-level fee.

ITEM SUMMARY		QTY	NET TOTAL	TAX	TOTAL
	TEST 1 arpa (Monil Shah) - TEST - Day Membership (EV002140) Dandenong Ranges Horse & Pony Club	1	\$10.00	\$0.00	\$10.00
	PCA National Day Membership Fee Pony Club Australia Fee is charged for non members attending events	1	\$11.00	\$0.00	\$11.00
	Victoria State Day Membership Fee Victoria Fee is charged for non-members attending events <div> Save for Later</div> <div> Remove</div>	1	\$9.00	\$0.00	\$9.00



If you have any questions regarding the Day Membership, please contact PCA at [Support@ponyclubaustralia.com.au](mailto:Support@ponyclubaustralia.com.au)