

Chair: Heather Disher

Secretary: Jacob McLoughlin

National Patron: Dr Andrew McLean



PO Box 7128, Brighton, Vic 3186

ABN 95 090 080 265

P: 03 9596 5390

E: info@ponyclubaustralia.com.au

W: www.ponyclubaustralia.com.au

Non-Executive Director

Pony Club Australia is currently seeking a skilled and enthusiastic person to fill a vacancy on the board.

Pony Club Australia is recognised by Sport Australia as a National Sporting Organisation. There are over 700 clubs across all states and more than 40,000 members - making Pony Club® the largest equestrian organisation in Australia. It is affiliated with The Pony Club in the UK, and collaborates with Pony Club organisations in Canada, the USA, New Zealand, South Africa and China.

Pony Club Australia is a not-for-profit organisation whose aims and objectives include:

- Encouraging people to enjoy all kinds of sport and pleasure connected with horses and riding.
- Providing instruction in riding and horsemanship and instilling in people a love of their horses, a sense of responsibility and acceptance of the responsibility for the proper care of their animals.
- Promoting the highest ideals of sportsmanship, citizenship and loyalty, thereby cultivating strength of character and self-discipline.

Values

Unity – We draw strength from our core purpose and support each other as a team

Integrity - We are committed to trust, transparency, fairness and evidence-based decisions and initiatives.

Innovation – We have courage and insight to be innovative to improve our value to members.

Accessibility – We actively facilitate participation and create pathways in our sport, regardless of background, abilities, beliefs or situation.

Kindness – We are considerate and advocate for the health and wellbeing of our members and our community.

Horse welfare – We advocate for the highest standards of welfare for horses in our sport.

Role

Board members are expected to work as a team, sharing the responsibilities of establishing and maintaining the Strategic Plan, ensuring good governance, fiscal responsibility, risk management and the advancement of Pony Club® in Australia.

The Board meets at least 6 times per annum, usually as 2 face-to-face meetings held on weekends, and 4 or more evening teleconferences. It is an expectation that each board member will be a member of one or more subcommittees or working groups.

The role is unpaid. Travel and other substantiated expenses associated with board activities are met by PCA.



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Under the current PCA Constitution, directors are appointed for a 2 year term.

The application process will be conducted by a Nominations Committee with an Independent Chairperson. The principles of equal opportunity and diversity will apply to this process.

We encourage job applications from Aboriginal people, people with disabilities, LGBTQI+, people from culturally diverse backgrounds and all areas of Australia.

Further information, the constitution and the current strategic plan are available at www.ponyclubaustralia.com.au

Skills required

Pony Club Australia has a skills-based board and all directors are independent. The successful candidates will have demonstrated leadership and uphold the highest standards of governance, personal and professional integrity.

All directors are expected to have;

- Financial literacy – the ability to read and comprehend the company's accounts, financial material presented to the Board and financial reporting requirements.
- Stakeholder engagement skills to foster collaboration and business development opportunities.
- Relevant corporate governance knowledge including board and director duties and responsibilities.
- An interest in horses and horse sports

For the current vacancy, PCA is particularly seeking applicants with these skills identified using the board skills matrix:

Corporate governance - Competence and track record in the Director's role, as well as knowledge of the ethical, fiduciary and financial responsibilities of the board.

Finance and business management - Ability to review and analyse financial statements, develop and scrutinise budgets, identification and tracking of KPIs, risk management. Experience in assessment and interpretation of external, internal and emerging factors that may impact an organisation.

How to apply

Applicants are asked to provide career and personal details (not more than 6 pages including C.V), expanding on relevant expertise and experience.

Applications should be forwarded to ceo@ponyclubaustralia.com.au by Monday 1st May 2023.

