

# Life Member Policy

# **Purpose**

Life Membership is the highest honour of Pony Club Australia (PCA). The purpose of this policy is to document and communicate the criteria for nomination and evaluation of applications for Life Membership.

# **Principles**

PCA values the contribution of its many thousands of volunteers that enable young people to enjoy the activities and benefits of Pony Club. Life Membership is a way to recognise this contribution.

Under the PCA Constitution, all members of state associations and clubs are members of PCA.

A person who is a current office holder or staff member of PCA or a state association is not eligible for Life Membership.

#### **Nomination**

Nominations must be in writing to Pony Club Australia at <a href="mailto:info@ponyclubaustralia.com.au">info@ponyclubaustralia.com.au</a>

The nomination should outline the case for recognition of a PCA member who has made an extraordinary contribution that is of positive and lasting value to Pony Club. The nomination should provide specific evidence to support its case.

The nomination should be a maximum of 2 pages, outlining the nominee's lifetime accomplishments and explanation of why the contribution is worthy of Life Membership. Letters supporting the nomination can also be provided.

The nominations must be endorsed by two current members.

Nominations can be made at any time.

Self-nominations are not accepted.

#### **Evaluation**

The PCA board will evaluate nominations against the award criteria as part of a regular board meeting. The decision will be reached by consensus and be based on the information provided in the nomination.

PCA Directors must declare any conflict of interest in accordance with the PCA Conflict of Interest policy. Acting as a nominator or providing a letter of support for the nomination constitutes a conflict of interest.

If unsuccessful, the person can be nominated again after a period of two years.

### **Special Resolution**

If supported by the PCA Board, the proposal to award Life Membership will be put to Members as a Special Resolution in accordance with clause 5.4 of the Constitution.

#### **Award**

The award will be made at the annual dinner and presentation ceremony for the national PCA awards.

The Life Member will be entitled to the benefits of membership of Pony Club Australia.

The award will be recognised on the PCA website and associated media.

## Policy review

PCA will review and update this policy as required to meet the needs of the organisation. For further information please contact; Pony Club Australia, PO Box 7128, Brighton, Vic, 3186

Telephone on (03) 9596 5390

Email to info@ponyclubaustralia.com.au