



Member Sign Up

User Guide for JustGo

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What is JustGo?



JustGo is the PCA new multi-functional membership management software that helps your experience as a member giving you the simplest and most efficient experience possible.

How do I sign up to JustGo for the first time?



You access PCA JustGo by typing <https://pca.justgo.com/> in your browser.

If you are a new member, click on **Sign Up**.

A screenshot of the Pony Club Australia JustGo website. At the top right, there is a "Sign Up" link. The main header features the Pony Club Australia logo, which consists of a green circle with a white horse head silhouette and the text "PONY CLUB AUSTRALIA" below it. Below the logo is a "Log In" section with two input fields: "Username" and "Password". A green "Log In" button is positioned below these fields. Underneath the button are two links: "Keep me signed in" (with an unchecked checkbox) and "Forgot Password?". Below the login section is a "New Member?" section with the text "Join Pony Club Australia today" and a "Sign Up" button. A green arrow points to the "Sign Up" button. At the bottom of the page, there is a small text block: "If you are having problems logging in or need further help please contact Membership at support@ponyclb.australia.com.au." and a small globe icon in the bottom right corner.

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How do I sign up to JustGo for the first time?



You will land in the sign up form.

Complete your basic details, and don't forget to select your **Club or Riding Center**.

After completing all your information, click on **Sign Up**.

By clicking on Sign Up you agree to JustGo's [Terms and Conditions of Use](#)

To learn more about how JustGo protects your personal data please also read our [Privacy Policy](#)

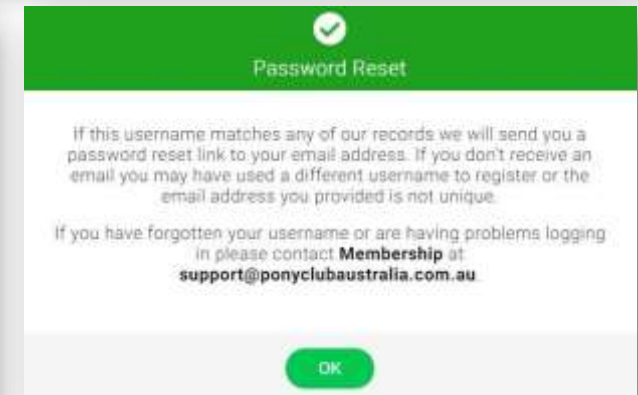


Sign Up

What if I'm already registered at PCA?

If you are already part of PCA, you will need to create a new password.

You will receive an email communicating your username, or if you know yours by heart, just type it into the **Username** box and click on **Forgot Password?**



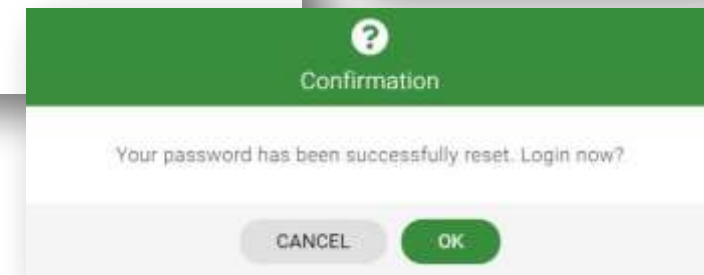
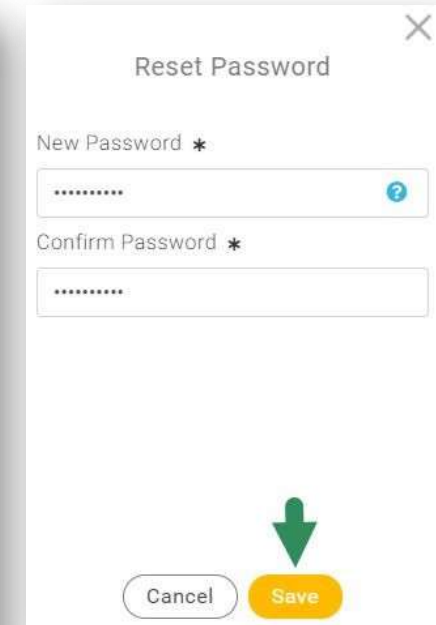
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What if I'm already registered at PCA?

You will receive an email from support@ponyclubaustralia.com.au to reset your password. In the email, you find the **Reset Password** link.

Create your new password and **Save** it. In the confirmation pop up window, click **OK**.

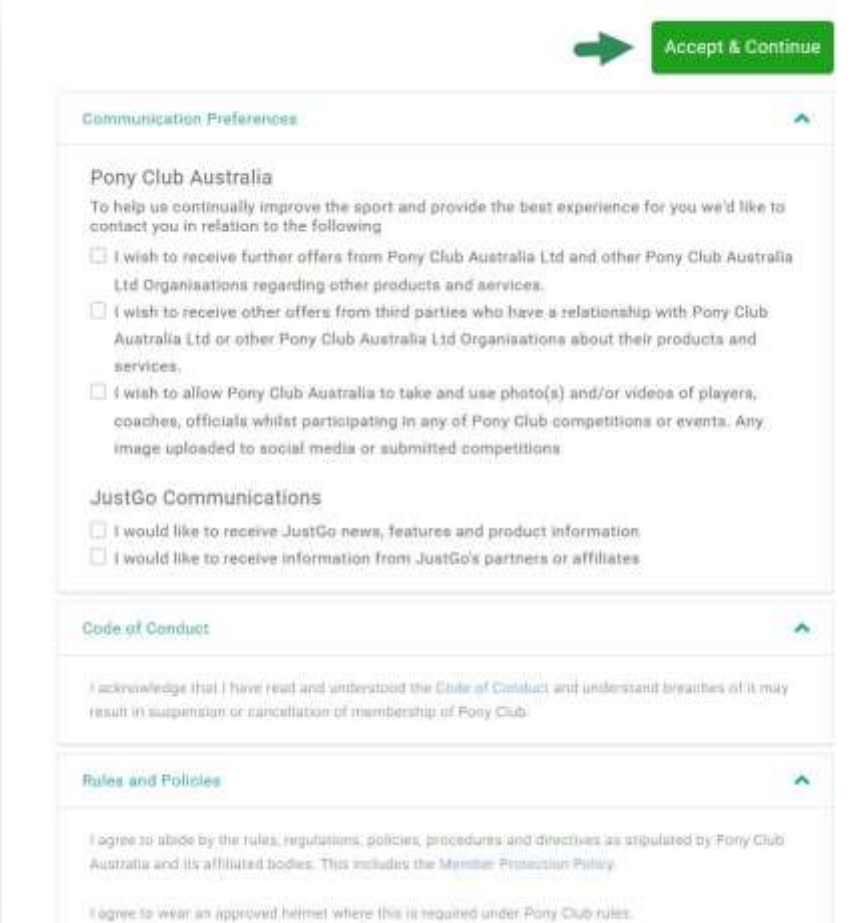
Now just type in your username and password and **Log In**.



Agreements & Opt-ins

Now you need to select your **Communication Preferences** and tick the ones you wish to receive.

After that, read carefully the Agreements (Code of Conduct, Rules and Policies, etc.) and click on **Accept & Continue**.



The screenshot shows a web form for member sign-up. At the top right, there is a green button labeled "Accept & Continue" with a right-pointing arrow. Below this, the form is divided into several sections, each with a title and a small upward-pointing arrow in the top right corner:

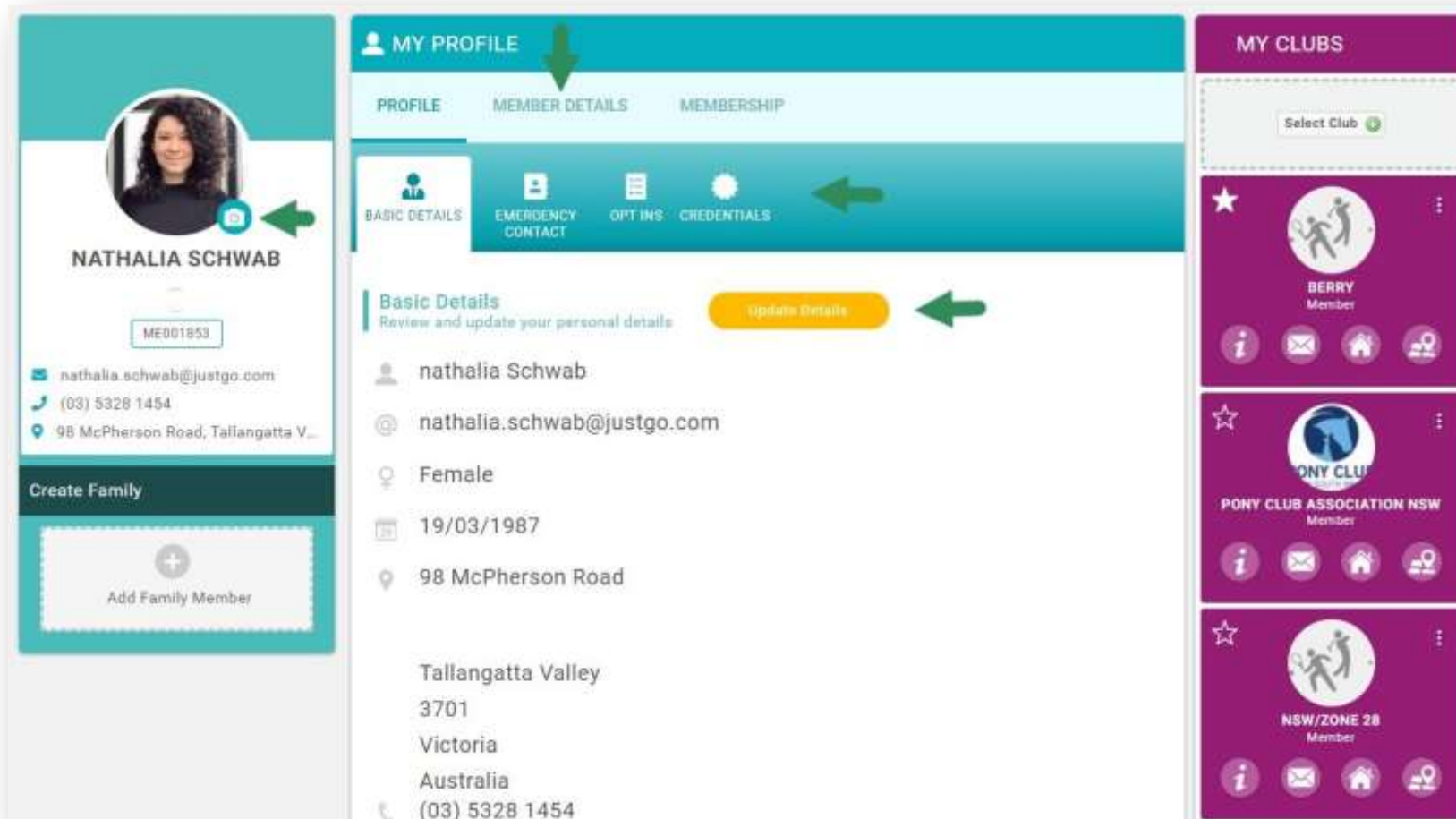
- Communication Preferences**: This section contains three checkboxes:
 - I wish to receive further offers from Pony Club Australia Ltd and other Pony Club Australia Ltd Organisations regarding other products and services.
 - I wish to receive other offers from third parties who have a relationship with Pony Club Australia Ltd or other Pony Club Australia Ltd Organisations about their products and services.
 - I wish to allow Pony Club Australia to take and use photo(s) and/or videos of players, coaches, officials whilst participating in any of Pony Club competitions or events. Any image uploaded to social media or submitted competitions.
- JustGo Communications**: This section contains two checkboxes:
 - I would like to receive JustGo news, features and product information.
 - I would like to receive information from JustGo's partners or affiliates.
- Code of Conduct**: This section contains a single line of text: "I acknowledge that I have read and understood the Code of Conduct and understand breaches of it may result in suspension or cancellation of membership of Pony Club."
- Rules and Policies**: This section contains two lines of text: "I agree to abide by the rules, regulations, policies, procedures and directives as stipulated by Pony Club Australia and its affiliated bodies. This includes the Member Protection Policy." and "I agree to wear an approved helmet where this is required under Pony Club rules."

My Profile

Make sure to upload a nice photo of yourself.

Check all your **Basic Details**, complete the **Emergency Contact** tab, update your **OPT-INS** or add your **Credentials**.

Go to **MEMBER DETAILS**, complete the **MAILING ADDRESS** form, and check your **EQUALITY** one.

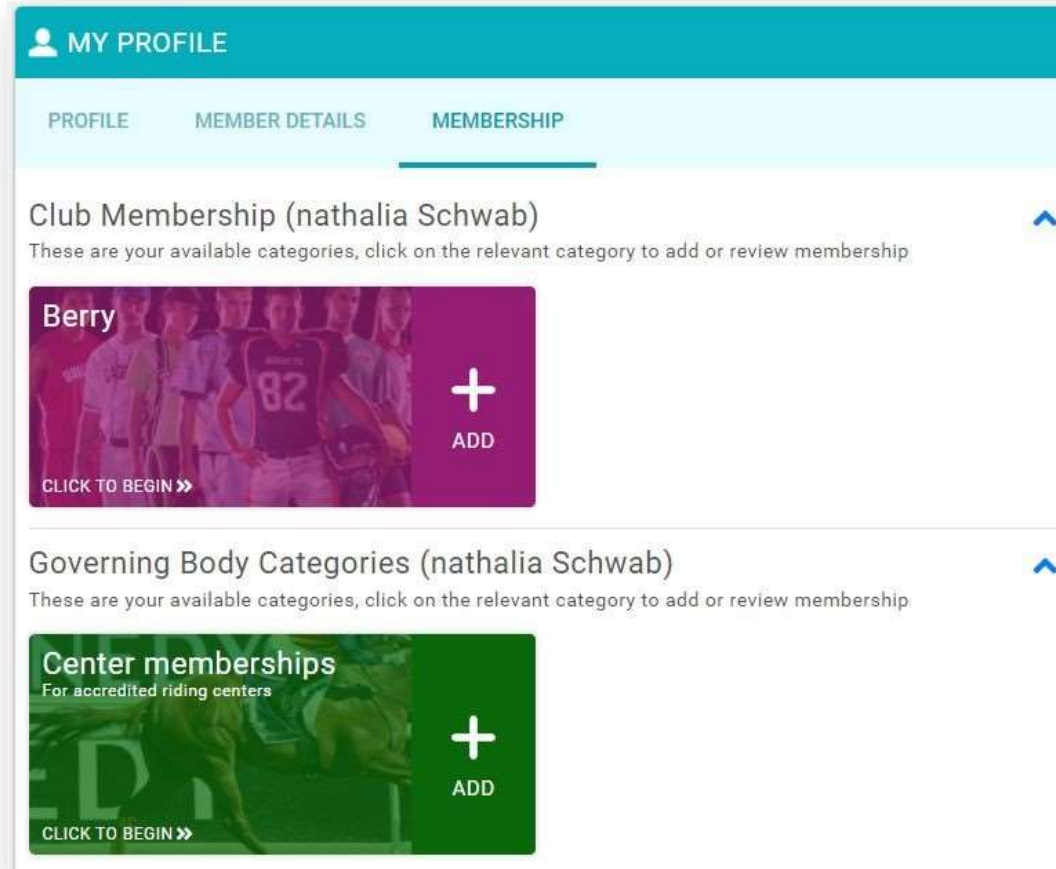


How to purchase a membership?

Head to **MEMBERSHIP**.

If you are part of a club, click on your **Club Membership**.

If you are part of a riding center, click on **Center Memberships**.

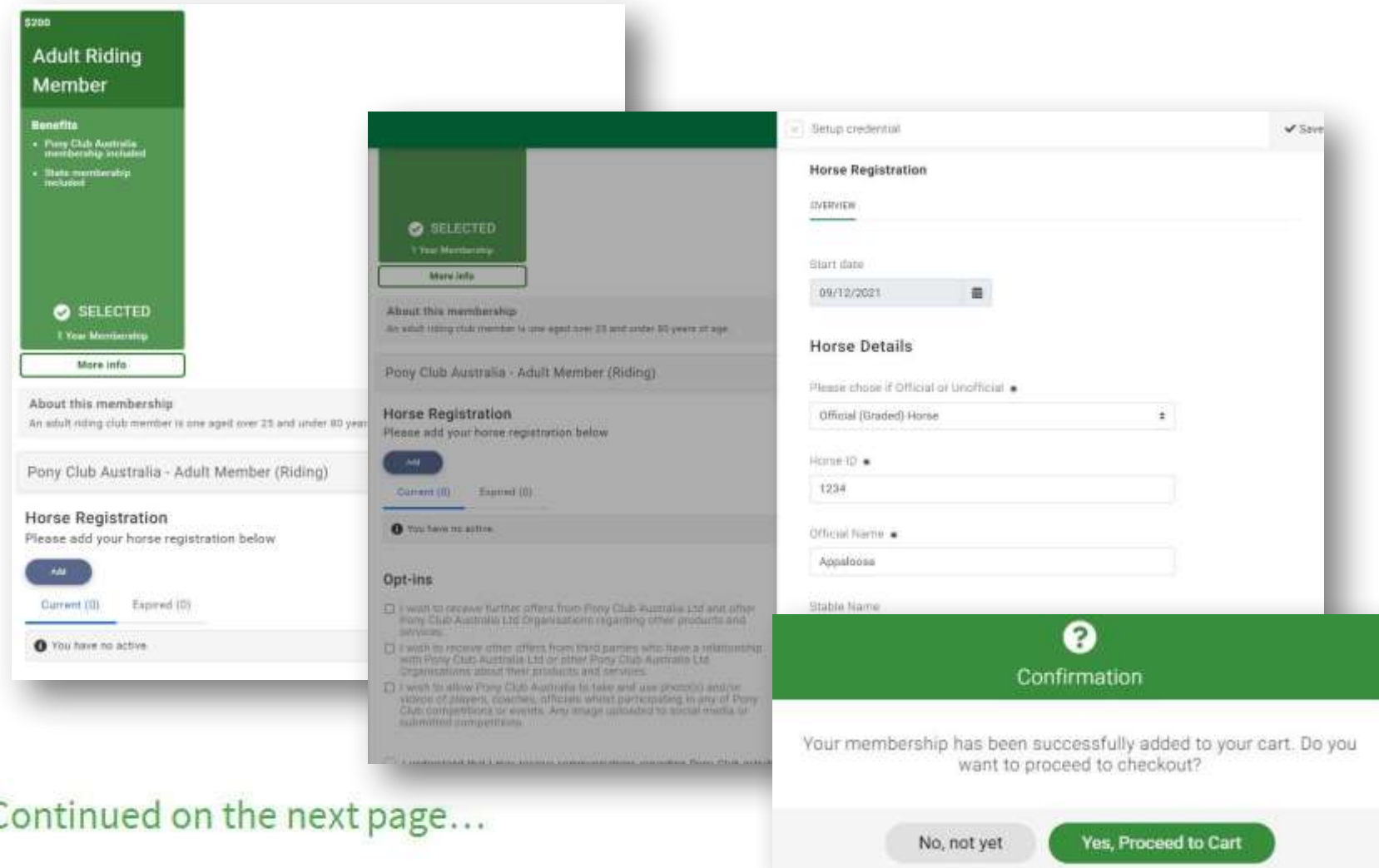


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How to purchase a membership?

Select the membership, complete the **Horse Registration** and your **Opt-ins**.

After completing all the required information, click on **Finish**, and in the pop-up, **Yes, Proceed to Cart**.



Adult Riding Member
\$290
Benefits
• Pony Club Australia membership included
• State membership included
SELECTED
1 Year Membership
More info

About this membership
An adult riding club member is one aged over 25 and under 80 years of age.

Pony Club Australia - Adult Member (Riding)

Horse Registration
Please add your horse registration below

Current (0) Expired (0)

You have no active

Setup credential Save

Horse Registration
OVERVIEW

Start date
09/12/2021

Horse Details
Please choose if Official or Unofficial
Official (Graded) Horse
Horse ID
1234
Official Name
Appaloosa
Stable Name

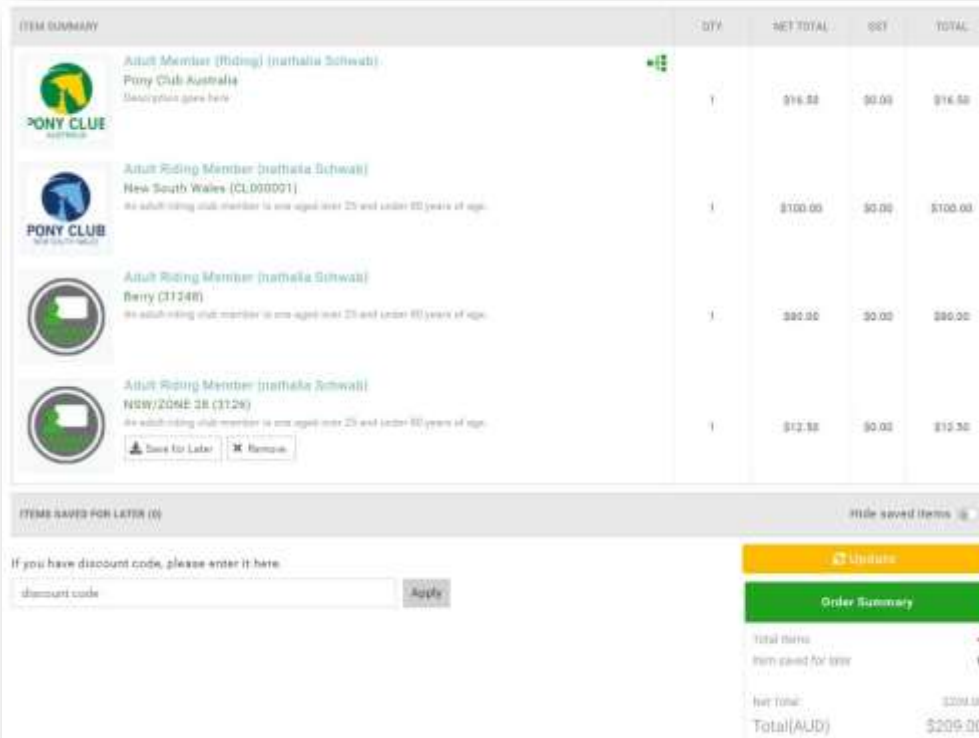
Confirmation
Your membership has been successfully added to your cart. Do you want to proceed to checkout?
No, not yet Yes, Proceed to Cart





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How to purchase a membership?

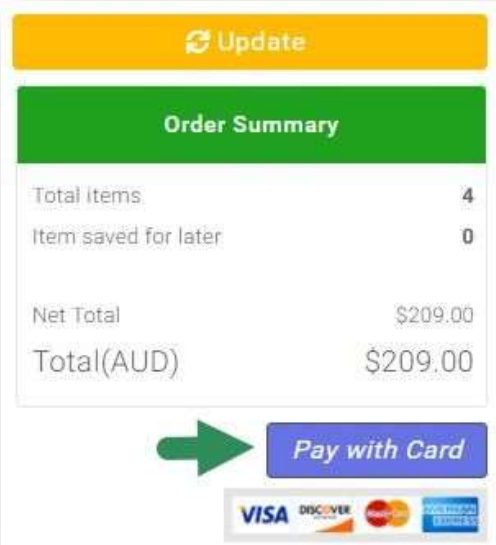
In the cart, you can see the summary of the amount going to PCA, the State, the State Zone and your club.

After checking everything, click on **Pay with Card**, and purchase your membership.







ITEM SUMMARY	QTY	NET TOTAL	TAX	TOTAL
 Adult Member (Riding) (nathalie Schwab) Pony Club Australia <small>Description gone here</small>	1	\$16.50	\$0.00	\$16.50
 Adult Riding Member (nathalie Schwab) New South Wales (CL000001) <small>An adult riding club member is one aged over 20 and under 60 years of age.</small>	1	\$100.00	\$0.00	\$100.00
 Adult Riding Member (nathalie Schwab) Berry (31248) <small>An adult riding club member is one aged over 20 and under 60 years of age.</small>	1	\$80.00	\$0.00	\$80.00
 Adult Riding Member (nathalie Schwab) NSW/ZONE 28 (3124) <small>An adult riding club member is one aged over 20 and under 60 years of age.</small>	1	\$12.50	\$0.00	\$12.50

Total items	4
Item saved for later	0
Net Total	\$209.00
Total(AUD)	\$209.00



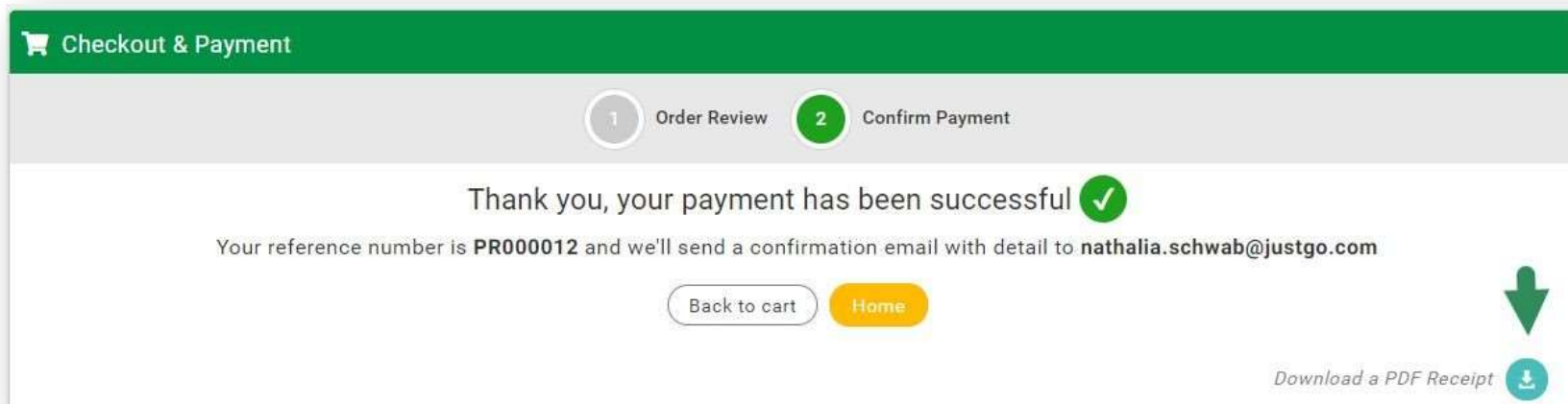
Total items	4
Item saved for later	0
Net Total	\$209.00
Total(AUD)	\$209.00

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How to download my receipt?

After the purchase, you will see a message confirming your payment. To download the receipt, click on the download button in your right corner.



How to check if my membership is active?

You can check if your membership is active by heading to **MEMBERSHIP**, where you can find your membership type and expiry date by clicking on the **ACTIVE** membership.

